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MEMORANDUM FOR   Department of Commerce
                               Safety and Health Committee Members

FROM: Fred Fanning
                               Safety and Health Committee Secretary

SUBJECT: 2nd Quarter 2007 Safety and Health Committee Meeting Minutes

The meeting was called to order at 2:00 pm on January 30, 2007. Otto J. Wolff, Designated Safety and Health Official for the U.S. Department of Commerce (DOC), presided.

Fred Fanning, Council Secretary, opened the meeting and welcomed the attendees. Those in attendance each introduced themselves. Mr. Fanning asked Mr. Jeff Nulf if he had opening comments for the group. However, he deferred. Opening comments were made by Deborah Jefferson, Director of the Office of Human Resources Management. Fred Fanning then introduced Mr. Bill Tumblin, Concurrent Technologies, Corporation (CTC). Mr. Tumblin provided a background of CTC and the company's ongoing safety-related work. He then introduced Ms. Amanda Hiatt, Mr. Steve Dimond and Mr. JJ Walters, all of CTC.

Mr. JJ Walters spoke to the attendees concerning The Business Case for Changing the Safety Culture. Mr. Walters discussed the benefits of moving from a compliance-based safety program to a performance-based safety program. In order to change the safety culture of an organization, Mr. Walters emphasized the need for management and employee involvement. Several questions were asked concerning implementation of a performance-based safety program which Mr. Walters answered at the end of his presentation.

During his closing comments, Mr. Otto Wolff thanked Mr. Walters and the CTC professionals for the presentation and suggested that DOC implement a pilot program at a suitable bureau or location. .

The meeting was adjourned at 3:00 pm there being no further business. The next council meeting is scheduled for 2:00 pm on April 19, 2007, in room 6800 of the Herbert C. Hoover Building. The agenda will be provided to all members one week prior to the meeting.

Please contact Ms. Jana Brooks, at (202) 482-4943, or via e-mail at jbrooks@doc.gov if you have any questions.